

ABN Logistics (Pty) Ltd Privacy Notice

9 Top Road
Anderbolt
Boksburg 1459
South Africa

P. O. Box 6520
Dunswart 1508
South Africa

Introduction:

This Notice explains how we obtain, utilise and disclose your personal information, in accordance with the requirements of the Protection of Personal Information Act ("POPIA").

Tel: 011 918 7390
Fax: 011 918 7433

ABN Logistics (Pty) Ltd are committed to protecting your privacy and to ensure that your personal information is collected and used correctly, lawfully and transparently in the same confidential manner in which we have always done.

Our Privacy Policy will be uploaded on our website www.abnlogistics.co.za.

Who we are:

ABN Logistics was born out of the need for a committed and reliable independent transport company to address the needs of the Logistics Industry from South Africa to Zambia and the Democratic Republic of the Congo. Our operations are centred around warehousing and transportation of Various goods, Containerised and Break-bulk cargo from various local industries in South Africa to various destinations in the Katanga Province, Democratic Republic of Congo and Zambia.

The type of personal information we collect:

We collect and process your personal and business information mainly to contact you for the purposes of understanding your requirements, and delivering services accordingly.

We currently collect and process the following information:

- Personal information such as names, surnames and identity numbers, (in certain circumstances), the company registration numbers, physical addresses, email addresses, contact details, bank account details and SARS registered details.

How we get the personal information and what we use it for:

We will use your personal information only for the purposes for which it was collected and agreed with you. In addition, where necessary your information may be retained for legal or user experience optimisation purposes, enabling us to provide you with an enhanced service experience at ABN Logistics.

Most personal information we process is provided to us directly from yourselves where you provide us with your personal details. Where possible we collect as little as possible in order to achieve the purpose for which the information is obtained.

Reasons for the request of personal information:

- To gather contact information;
- To confirm and verify your identity or to verify that you are an authorised user for security purposes;
- Credit applications (including credit reference checks and the preparation of documents);
- For the detection and prevention of fraud, crime, money laundering or other malpractice;
- For audit and record keeping purposes;
- In connection with legal proceedings;
- Clearing documents at borders;

We may share this information with:

- We may disclose your applicable personal information to our service providers who are involved in the delivery of products or services to you. We have agreements in place to ensure that they comply with the privacy requirements as required by the Protection of Personal Information Act.

We may also disclose your information:

- Where we have a duty or a right to disclose in terms of law or industry codes;
- Where we believe it is necessary to protect our rights.

When will we process your personal information:

In terms of the Protection of Personal Information Act (POPIA), the justification which we base our processing on consists out of the following:

- The data subject or a competent person (where the data subject is a child) **consents** to the processing. Kindly note that you have the right to withdraw your consent;
 - The processing is **necessary** to carry out actions for the conclusion or performance of a contract to which the data subject is a party;
 - The processing complies with an **obligation** imposed by law on the business;
 - The processing protects a **legitimate** interest of the data subject;
 - The processing is necessary for the proper performance of a **public law** duty by the business;
- Or
- The processing is necessary for pursuing the **legitimate interests** of the business or of a third party to whom the information is supplied.

How we store your personal information:

Your information is securely stored:

- With limited computerised access to employees to gather documents used in the delivery of products and services to you.
- All hard copies is locked with security measures in place to ensure confidentiality of all personal information.

We keep your information for anything from 1-7 years (Refer to Data Retention Policy). We will then dispose your information by deleting electronic documents and shredding and recycling hard copy documents (Refer to Data Destruction Policy).

Your data protection rights:

- You are entitled to access your personal data by sending a written request to charles@abnlogistics.co.za or andre@abnlogistics.co.za. We may charge you a fee for this service as set out in terms of Condition 8 of POPIA.
- You may also request ABN Logistics to correct or supplement any of your personal data which ABN Logistics will undertake as soon as practicable.
- Request the destruction of your personal data with Charles Crosbie or Andre van Staden, will consider your request in light of any other laws or regulations prohibiting ABN Logistics from destroying your personal data.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at charles@abnlogistics.co.za or andre@abnlogistics.co.za if you wish to make a request.

Contact details:

Name: Charles Crosbie
Phone Number: (011) 918-7390
E-mail: charles@abnlogistics.co.za

How to complain:

If you have any concerns about our use of your personal information, you can make a complaint to us at charles@abnlogistics.co.za or andre@abnlogistics.co.za

You can also complain to the Information Regulator if you are unhappy with how we have used your Information.

Their contact details are as follows:

The Information Regulator (South Africa)
33 Hoofd Street
Forum III, 3rd Floor Braampark
P.O Box 31533
Braamfontein, Johannesburg, 2017

Complaints email: complaints.IR@justice.gov.za